ITU-T created a Joint Coordination Activity on Child Online Protection (JCA-COP) on 30 April 2012 for the purpose of understanding the scope of activity on Child Online Protection (COP). The JCA-COP Terms of Reference are attached (Annex 1) to provide additional details on the group’s remit.

The JCA-COP had its inaugural meeting 30 August 2012, where participants agreed to broaden participation in the JCA to more fully inform the group.

We understand that your organization is involved in matters related to Child Online Protection (COP) and therefore ask that you consider nominating an individual to participate and inform the JCA-COP of activities and issues that you are undertaking that could be of interest to the JCA. We think it would be invaluable to exchange ideas and perspectives in order to assist the JCA-COP undertake its role within the ITU-T.
We are planning to hold our next JCA meeting alongside the next meeting of SG 17 during 17 - 26 April 2013 to last approximately 90 minutes. Details of this meeting will be provided to members of the JCA-COP and posted at the website for the JCA at http://www.itu.int/en/ITU-T/jca/COP/Pages/default.aspx.
Annex 1

Terms of Reference of the Joint Coordination Activity for Child Online Protection (JCA-COP)

1 Scope
The purpose of the JCA-COP is to coordinate the ITU-T child online protection (COP) work amongst the ITU-T study groups, and to liaise with ITU-R and ITU-D as well as with the Council Working Group on Child Online Protection.

JCA-COP operates under the terms of Recommendation ITU-T A.1, clause 2.2.

2 Rationale
a. Ensure information on COP activities are gathered
b. Understand what are the relevant stakeholders work and/or activities
c. Understand the legal/regulatory environments related to COP
d. Identify any principles underpinning the above COP activities

3 Objectives
1. To co-ordinate activity on COP across ITU-T study groups, in particular Study Groups 2, 9, 13, 15, 16 and 17, and to coordinate with ITU-R, ITU-D and the Council Working Group on Child Online Protection.
2. To provide a visible contact point for COP in ITU-T.
3. To cooperate with external bodies working in the field of COP, and to enable effective two-way communication with these bodies.

4 Specific tasks
a. Maintain a list of representatives for COP in each study group.
b. Maintain a list of designated representatives within the external COP bodies and relevant stakeholders.
c. Exchange information relevant to COP between all stakeholders. The JCA-COP may generate liaisons to, or receive liaisons from, the participating organizations as needed.
d. Promote a coordinated approach towards any identified and necessary areas of standardization according to the rationale above.
e. Advise in the overall planning of tutorials and seminars/workshops on COP (in accordance with Rec. ITU-T A.31).
f. Address coordination of activity with relevant SDOs and forums, including periodic discussion of work plans and schedules of deliverables on COP (if any).

5 Membership
As per Rec. ITU-T A.1, clause 2.2.3, JCA-COP is open, but (to restrict its size) should primarily be limited to official representatives from the relevant ITU-T, ITU-R and ITU-D study groups as well as from the Council Working Group on Child Online Protection. JCA-COP may also include invited experts and invited representatives of other relevant SDOs and forums, as appropriate. All participants should confine inputs to a JCA to the purpose of the JCA.
6 Participation

See Recommendation ITU-T A.1, clause 2.2.3.

7 Meetings

JCA-COP will work electronically using teleconferences and with face-to-face meetings which will normally occur concurrently with study groups involved in the JCA-COP (see also Rec. ITU-T A.1, clause 2.2.5). Meetings will be held as determined by the JCA-COP and will be announced to its participants and on the ITU-T website. The meetings should be coordinated with relevant ITU-T study groups, SDOs and forums.

8 Parent group and progress reports

The JCA-COP will issue a report to SG 17 after each JCA meeting. TSAG may monitor JCA-COP activities through these reports (see Rec. ITU-T A.1, clause 2.2.8).

9 Administrative support

The ITU-T Telecommunications Standardization Bureau (TSB) will provide secretariat and facilities required by JCA-COP (see Rec. ITU-T A.1, clause 2.2.9).

For registration and other information, please contact tsbjcacop@itu.int

10 Mailing list

The mailing list dedicated to this activity is jcacop@lists.itu.int

11 Lifetime

Until end of April 2013 (see also Rec. ITU-T A.1, clause 2.2.10).

12 Chairman

Ms. Ashley Heineman, United States, AHeineman@ntia.doc.gov