### Chart of Accounts

#### Non-Meeting Revenue

**Contributions**
- **ISOC Contribution (Operating)**: Internet Society annual operating contribution (received in December)
- **Endowment Contributions**: Contributions to the IETF Endowment
- **ISOC Contribution (Endowment)**: Internet Society contribution to the IETF Endowment
- **Other Contributions**: Other contributions

**Administrative In-Kind Contribution**
- **Conference Services**: Value of donated conferencing services

**Other**
- **Interest Income**: Interest on bank accounts
- **Investment Interest Income**: Interest on investments in IRTF ANRW

#### Meeting Revenue

**Registration Fees**
- **Meeting registration fees**

**Sponsorship**
- **Meeting sponsorship**

**Sponsorship - In-Kind**
- **Value of in-kind services provided as meeting sponsorship**

**Hotel Commissions**
- **Commissions received from hotels**

**Rebates & Comps**
- **Value of rebates and complimentary rooms received from hotels**

**Misc.**
- **Miscellaneous meeting revenue, including insurance payouts**

#### Meeting Expenses

**Venue Costs**
- **Meeting Space**: Venue hire
- **F&B**: Venue catering and bedrooms
- **A/V**: Audio / visual services
- **Electrical Power**: Electricity
- **5% Overage Allocation**: In case of overage on venue costs
- **Exchange Rate Variance**: In case of significant variance in budgeted exchange rate

**Travel and Expenses**
- **Meeting Support**
  - **Secretariat**: Secretariat labour for meeting support
  - **Shipping**: Shipping secretariat equipment
  - **Supplies**: General supplies
  - **Printing**: Printing
  - **Temporary Labor**: Temporary local staff
  - **Miscellaneous**: Miscellaneous meeting support costs

**NOC Support**
- **In-Kind Circuits**: Value of in-kind circuits donated for the meeting
- **NOC Lead**: Contracted NOC Lead services
- **Venue Network Costs**: Local venue network installation or support services
- **Connectivity Support**: Contracted network support services
- **Remote Participation Support**: Contracted remote participation services
- **Miscellaneous**: Miscellaneous NOC costs
- **Non-Specific Mtg Expenses**: NOC expenses not specific to a meeting

**Other**
- **Insurance**: Meeting specific insurance
- **Credit Card/Bank Fees (Wires)**: Credit card and bank fees
- **Hackathon T-Shirts**: Hackathon t-shirt printing and delivery costs
- **VAT Recovery Fee**: Fee to specialist VAT recovery agency
- **Onsite Childcare**: Onsite childcare provision

**Site Visits**
- **Staff Travel**: Secretariat travel for venue site visits
- **NOC Travel**: NOC travel for venue site visits

#### Operating Expenses

**Administration**
- **Staff Costs**: IETF LLC directly employed staff costs
- **Operations**: IETF LLC operational costs including IT, insurance, comms
- **Board Costs**: IETF LLC board retreats, non-meeting travel and discretionary fund
- **Secretariat - Admin**: Secretariat labour for non-meeting costs
- **Secretariat - IT**: Secretariat IETF tools operations support cost
- **CPA Services**: Accountants
- **Legal Services**: Lawyers
- **RFP Management**: No longer in use. RFP management direct costs

**RFC Services**
- **RFC Production Center**: Contracted RFC Production Center
- **RFC Series Editor**: Contracted RFC Series Editor and temporary project manager
- **Independent Submissions Editor**: Non-meeting travel and expenses for ISE

**Community Leadership**
- **IESG Support**: IESG retreats and discretionary fund
- **IAB Support**: IAB retreats and discretionary fund
- **IRTF Support**: ANRW sponsorship and IRTF dinner
- **NomCom Support**: NomCom annual dinner
- **Community Leadership Training**: Special project fund for community leadership training

**IETF Trust**
- **Standard Budget**: IETF Trust operating budget
- **Special Projects**: IETF Trust special projects

**Special Projects**
- **Projects not related to any other category**

**Tools**
- **Management/Planning**: Tools expenses by lifecycle: Management/Planning, includes Tools Team PM
- **Research/Analysis/Design**: Tools expenses by lifecycle: Research/Analysis/Design
- **Software Development**: Tools expenses by lifecycle: Software Development
- **Infrastructure Development**: Tools expenses by lifecycle: Infrastructure Development
- **Operations (non-Secretariat)**: Tools expenses by lifecycle: Operations (non-Secretariat)
- **Review/Audit**: Tools expenses by lifecycle: Review/Audit